

7. List current and previous affiliation(s) with ywca clark county:

Location

Type

Dates

8. What training or work experience, paid or volunteer, have you had that you feel would be helpful in working as a ywca volunteer?

9. What is your major reason for volunteering?

10. If you have been employed outside your home, list your 2 most recent positions:

Date

Organization

Location

Supervisor

Reason for Leaving

11. Do you have personal transportation? Yes No **Auto Insurance?** Yes No

12. Special skills, hobbies, or interests:

13. When are you available? S M T W T F S Daytime Evening

14. How long a commitment can you make at this time?

3 months 6 months 9 months 1 year

Hours per week: 5 10 15 20 other

Volunteer References

We ask all **ywca** program volunteers to provide at least three references, which we do check. We normally utilize a **written reference form**, which should take no more than five minutes to complete. Additional telephone and/or other contacts are made if needed. When providing references, please observe the following DO's and DON'Ts:

- **Do provide a minimum of three references with each person's full name, complete mailing address and (preferably daytime) telephone number.**
- Do feel free to provide additional references and/or contact information if appropriate.
- Do list people who know you well enough to comment on your personal qualities such as sense of responsibility, communication skills, ability to deal positively and respectfully with diverse people, ability to remain calm in difficult situations, etc.
- Don't list your spouse, partner, fiancé, relatives or others whose objectivity might be questioned.
- **Do notify references that you are applying to volunteer, that they will be contacted by someone from ywca clark county, and that it is important to respond promptly.**
- Do allow 2-3 weeks for references letters to be generated, mailed, completed and returned.
- Don't panic if someone you listed loses the reference form, is out of town, or fails to respond. Let us know the situation; and we will work with you as long as you are making a good faith effort.

Please list a minimum of 3 REFERENCES (not related) who have known you at least one year:

<p>1. Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Telephone: (____) _____ - _____ Email address: _____ Relationship: _____</p>	<p>2. Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Telephone: (____) _____ - _____ Email address: _____ Relationship: _____</p>
<p>3. Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Telephone: (____) _____ - _____ Email address: _____ Relationship: _____</p>	<p>4. Name: _____ Address: _____ City: _____ State: _____ Zip: _____ Telephone: (____) _____ - _____ Email address: _____ Relationship: _____</p>

request for criminal history information child/adult abuse information

ywca clark county will request criminal history information for new employees and volunteers.

Please complete the following information and sign this form below.

Have you ever been convicted of a crime or violation other than a minor traffic infraction? Yes No
(A conviction record will not necessarily be a bar to employment. Factors such as job relations, age and time of the offense, seriousness and nature of the violation, and rehabilitation will be taken into account.)

If yes, please explain:

Applicant's Name: _____

Alias/Maiden Name: _____

Date of Birth: _____ Sex: _____ Race: _____

Driver's License Number/State: _____ / _____

Secondary dissemination of this criminal history record information response is prohibited.

Please check "yes" or "no" for each of the following questions if you have been:

Convicted of any crime against children or other persons? Yes No

Convicted of crimes relating to financial exploitation if the victim was a vulnerable adult? Yes No

Convicted of crimes related to drugs? Yes No

Found in any dependency action to have sexually assaulted or exploited any minor or to have physically abused any minor? Yes No

Found by a court in a domestic relations proceeding to have sexually abused or exploited any minor or to have physically abused any minor? Yes No

Found in any disciplinary board final decision to have sexually or physically abused or exploited any minor or developmentally disabled person, or to have abused or financially exploited a vulnerable adult? Yes No

Found by a court in a protection proceeding to have abused or financially exploited a vulnerable adult? Yes No

Please explain all "yes" responses:

I swear under penalty of perjury, the above statement is a true and correct statement.

Signed: _____ Date: _____

Digital signatures are only valid if added after the form is complete.

You may sign digitally when you are finished, or print the form and sign with a pen.

If you have questions or would like a copy of the legal codes upon which this request is based, please contact **ywca** HR manager at **360 906 9107**.